

AGENDA

**Regular Board Meeting
August 29th, 2024
5:30 PM
MCTA Board Room, 1st Floor**

ROLL CALL

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – From July 25th, 2024

EXECUTIVE OFFICE REPORT – June 2024

COMMITTEE REPORTS –

Finance Committee

JoAnn Baratta

- ❖ Budget Variance Reports – June 2024 for Fixed Route & Shared Ride
- ❖ Balance Sheet as of June 30, 2024

Operations Committee

David Edinger

HR and Safety Committee

Wayne Mazur

Compliance Committee

John Hoback

Marketing Committee

Robert Huffman

UNFINISHED BUSINESS –

NEW BUSINESS –

EXECUTIVE SESSION –

RESOLUTIONS –

QUESTIONS/COMMENTS –

ADJOURNMENT –

****The next meeting of the Board of Directors will be on September 26th, 2024****

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
PO BOX 339
SCOTRUN, PA 18355**

Thursday, June 27th @ 5:30 PM

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. Eight (8) Board members were present. The meeting was called to order at 5:30 PM.

BOARD MEMBERS PRESENT

STAFF PRESENT

Wayne Mazur, Chairman	Richard Schlameuss, CEO
John Hoback, 1 st Vice Chairman	Iris Navarro, COO
Joann Baratta, Treasurer	Joan Davidge, CFO
Eric Koopman	Cheryl McPherson, HR Manager
David Edinger	Water Quadarella, Rural Ops & Maint. Manager
Robert Huffman	Guy LaBar, Shared Ride Manager
Maria Candelaria	Lawrence Gebo, Safety Manager & Maint. Asst.
Mary Claire Megargle	Helen Yanulus, Grants and Comm. Manager
	Gosia Sobieszczuk, Recording Secretary
	Jill Nagy, Solicitor

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

The minutes from the June 27th, 2024, meeting were reviewed and approved.

EXECUTIVE OFFICE REPORT:

RS: The report will be provided at the next meeting. Overall: MCTA's ridership is almost pre-COVID level, and we will end the year under budget. We need more drivers and mechanics to be able to provide more services.

FINANCIAL REPORT:

JB: June still being finalized due to year-end review and preparation for the audit FY23-24. We will present June at the next meeting.

OPERATIONS:

WQ: We are looking to purchase two (2) FR CNG buses and ten (10) SR buses for delivery next year (PennDOT approved). We spend a lot on parts due to the older fleet.

HUMAN RESOURCES AND SAFETY:

LG: Roll calls (46) FR and (49) SR.

CM: In July, we hired FT am dispatcher and two (2) SR drivers, we have two (2) mechanic positions open, and we had one (1) admin promotion and two (2) terminations. Performance evaluations were completed in a timely manner.

COMPLIANCE:

JH: All certifications are up to date, waiting for new certifications to come out.

MARKETING:

HY: Continuous presence at events, in media, and social media. Upcoming events: Olympics promo.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

RS: PennDOT review of SR – lots of documents to finalize, praised team for great job.

WM: Praised PH retirement party, smooth transition to the Executive Office (CEO, COO and CFO) and great teamwork. DE: Also recognized great teamwork of the entire office. JD: Reported changes and upgrades in Finance Department. RS: Detailed that we are working on streamlining all processes to enhance data analysis.

EXECUTIVE SESSION:

None.

RESOLUTIONS:

Resolution 2024-8 Adopting Standards of Conduct to Board and Key Management was approved.

QUESTIONS/COMMENTS:

Comments provided by Maria Candelaria to inform us that she is retiring and stepping down from the Board. Two (2) positions on the Board are open.

ADJOURNMENT:

The meeting was adjourned at 6:15 PM.

Signed by _____
Secretary/Assistant Secretary

MOTIONS
July 25, 2024

01-07-2024 – Motion to approve minutes from the June 27th Board Meeting.

MOTION CARRIED – RH/JH

02-07-2024 – Motion to approve Resolution 2024-8

MOTION CARRIED – JH/EK

03-07-2024 - Motion to adjourn.

MOTION CARRIED – DE/JB